

The Georgetown Housing Authority met in Regular Session on Wednesday February 14, 2018. The meeting was called to order at 3:15 by Frank Harper.

Roll call:

Frank Harper, Dave Schauer and Robin O'Malley

Absent: Phil Cardoza, Juliet Rec

The minutes of the January 10th meeting were accepted.

Unfinished Business:

The 667 waitlist has 90 applicants, 38 non-elderly, 0 emergencies, 1 transfer and 52 elderly.

The 705 waitlist has 8 applicants, 0 emergencies.

We had 1 move in for January. We currently have 6 vacancies, 1 unit is offline for modernization.

47 work orders were completed in January at 667, 4 were urgent. There is currently 4 open.

4 work orders were completed for 705, 1 was urgent. There is currently 0 open.

On 1/29/18 we received \$8334.00 in admin funds from project #105030.

Harper made a motion, 2nd by Schauer to approve the final completion for project #105030. U.

New Business:

Harper made a motion, 2nd by Schauer to approve the 2018 budget.

Roll call:

Harper yes

Schauer yes

O'Malley yes

Harper made a motion, 2nd by O'Malley to approve the deferred maintenance policy. U.

Harper made a motion, 2nd by O'Malley to approve the work order procedure policy and the preventative maintenance policy. U.

Harper made a motion, 2nd by Schauer to reopen the 3 bedroom waitlist at 705. U.

Harper made a motion, 2nd by Schauer to approve the low bid of \$44,00 from EJ Paving Company for project #105042. U.

Meeting adjourned at 3:45.

Respectfully submitted,

Diane Drinan, PHM

Executive Director

Secretary Ex-officio