

**MINUTES OF THE MEETING OF THE GEORGETOWN HOUSING AUTHORITY  
HELD ON MARCH 13, 2024**

The Commissioners of the Georgetown Housing Authority (GHA) met in a regular meeting held in-person and at the Community Room, 23 Trestle Way, Georgetown, MA 01833. Chairperson Ms. Rec called the meeting to order at 10:05 AM. All were in favor of starting and called the roll with the following responses:

**Present**

Juliette Rec, Chairperson  
David Twiss  
Harry LaCortiglia  
Nina Sherwood

**Absent**

None

Also present at the meeting were the Managing Director, Clara Ruiz Vargas; Deputy Director, Dan Dellea; Public Housing Manager, Dania Amador; and Property Manager, Stephanie Spencer, Maintenance Technicians Bruce Moody and Daniel Prescott.

**Review and Approval of the Minutes of the Meeting of February 14, 2024 Meeting**

Mr. LaCortiglia indicated that there was typographical error, that the word “both” should be eradicated.

VOTE: Motion to approve minutes made by Mr. LaCortiglia; 2<sup>nd</sup> Ms. Rec; all in favor, unanimous.

**Review and Approval of the GHA Annual Plan for FYE 2025**

Mr. Twiss motioned to approve the GHA Annual Plan for FYE 2025, Mr. LaCortiglia seconded the motion, and a discussion ensued. All in favor, unanimous.

**Review and Discussion of Any New Business**

During the meeting, the members discussed board member training on March 19, 2024, and the removal of large trees that are overgrowing and have low-lying limbs. Some of these trees are dead, while others are located in wetlands or shallows of the pond. Mr. LaCortiglia suggested that the Georgetown Community Preservation Committee (CPC) be requested for funds to carry out the removal. He also recommended that GHA should draft a detailed plan, which can be presented to the CPC in October.

VOTE: Motion to approve New Business made by Ms. Rec; 2<sup>nd</sup> by Mr. LaCortiglia; all in favor, unanimous.

**Review of Payables February 2024**

The board reviewed the reports, discussion ensued regarding the invoices, no vote is necessary.

**Review of The Guide to a New Tenant Appointment- page 14**

Ms. Ruiz Vargas clarified that, in error, she noted the wrong page; it should be page 6. The board reviewed the guideline notice and suggested that GHA contact the tenants who would be interested in this position can submit their names to the Town Clerk within 30 days after notice. The Town’s Board of Selectmen will vote on the candidates that is found eligible for the position.

**Review of Executive Director’s Report**

Ms. Ruiz Vargas read the report out loud, and informed the board all the recent and future activities, vacancies, and leased units for the month of January.

**Comment Period for Commissioners and Public**

None to report

**Adjournment**

There was no further discussion; next GHA Regular Board Meeting is scheduled for Tuesday, April 9, 2024 at 9:00 am.

Motion for Adjournment: 10:40 am by Mr. LaCortiglia; 2<sup>nd</sup> by Ms. Rec; Unanimous, all were in favor. The meeting was adjourned.