

**MINUTES OF THE MEETING OF THE GEORGETOWN HOUSING AUTHORITY
HELD ON APRIL 9, 2024**

The Commissioners of the Georgetown Housing Authority (GHA) met in a regular meeting held in-person and at the Community Room, 23 Trestle Way, Georgetown, MA 01833.

Chairperson Ms. Rec called the meeting to order at 9:00 AM. All were in favor of starting and called the roll with the following responses:

Present

Juliette Rec, Chairperson
David Twiss
Harry LaCortiglia
Nina Sherwood

Absent

Also present at the meeting were the Managing Director, Clara Ruiz Vargas; Deputy Director, Dan Dellea; and Property Manager, Stephanie Spencer, Maintenance Technicians Bruce Moody and Daniel Prescott.

Review and Approval of the Minutes of the Meeting of March 13, 2024, Meeting

VOTE: Motion to Approve Meeting Minutes of the February 14, 2024, Meeting made by Ms. Rec; 2nd Mr. LaCortiglia; all in favor, unanimous.

Review and Approval of Budget Revision for FYE 2024

Motion to Discuss Budget Revision made by Ms. Rec; 2nd by Mr. LaCortiglia.

Ms. Ruiz Vargas read through the Budget Revision documents giving an outline and explanation.
GHA Board Members signed the revision documents.

Motion to Accept the Budget Revision FYE 2024 made by Ms. Rec; 2nd by Mr. LaCortiglia; all in favor, unanimous.

Review and Approval of Proposed Modified Summer Office Hours

Proposed Summer Office Hours:

Monday – 8:00 AM – 4:00 PM
Tuesday – 8:00 AM – 4:00 PM
Wednesday – 8:00 AM – 4:30 PM
Thursday – 8:00 AM – 4:00 PM
Friday – 8:00 AM – 1:00 PM

The Board will revisit the schedule in the fall and vote for a permanent change.

VOTE: Motion to Approve Proposed Summer Office Hours made by Mr. LaCortiglia; 2nd by Ms. Rec; all in favor, unanimous.

Review and Discussion of Any New Business

No New Business submitted, nothing to report.

Review of March 2024 Payables

The board reviewed the reports.

Review and Discussion of Any Unanticipated (within 48 Hours) New Business

None to report.

Review of Executive Director's Report

Ms. Ruiz Vargas read the report out loud and informed the Board all the recent and future activities, vacancies, and leased units for the month of February.

Discussion to remove 16 serious problem trees now, via state contract and submit to EOHLC for reimbursement. Tree Project to be prepared for submission to CPC in fall, potential decision for after new year 2025.

Public Comment

No comment from the Public.

Adjournment

There was no further discussion; the next GHA Regular Board Meeting is scheduled for Wednesday May 8, 2024, at 9:00 am.

Motion for Adjournment: 9:34 am by Ms. Rec; 2nd by Mr. Twiss; Unanimous, all were in favor.

The meeting was adjourned.