

The Georgetown Housing Authority met in Regular Session on Wednesday January 11, 2017. The meeting was called to order at 3:15 by Frank Harper.

Roll call:

Frank Harper, Dave Schauer and Phil Cardoza

Absent: Juliet Rec

The minutes of the November 9th meeting were accepted.

Unfinished Business:

The 667 waitlist has 45 applicants, 20 non-elderly, 2 emergencies, 2 transfers and 25 elderly.

The 705 waitlist has 15 applicants, 1 is an emergency.

We had 1 move in for December. We currently have 3 vacancies, 2 units are offline for modernization.

171 Work orders were completed in December for 667, 4 were urgent. There are currently 3 open.

4 work orders were completed for 705, 0 were urgent. There is currently 0 open.

We had an emergency septic repair in November caused by an installation of a utility pole. I submitted an insurance claim in the amount of \$51,542.19.

The 2017 budget was approved on 12/7/16

The revision for the Capital Plan was approved on December 7th. The revision included two vacant unit turnovers in the amount of \$12,575.00 as well as \$7477.00 for emergency septic repairs to the pump station.

The audit is complete, report enclosed. There were no findings or corrective action.

New regulations relating to Veterans were given to the board.

New Business:

Meeting adjourned at 3:20.

Respectfully submitted,

Diane Drinan, PHM

Executive Director

Secretary Ex-officio