The Georgetown Housing Authority met in Regular Session on September 8,2021 via "Go To Meeting". The meeting was called to order at 9:00 AM by Dave Schauer.

## Roll call:

Frank Harper, Dave Schauer, Nina Sherwood Robin O'Malley and Juliette Rec The minutes of the June 9<sup>th</sup> and August 18th meetings were accepted.

## Unfinished Business:

The 667 waitlist has 1413 applicants, 815 non-elderly, 5 transfers and 598 elderly.

The 705 waitlist has 5337 applicants.

We had 1 move in for August. We currently have 4 vacancies. One unit is off line for a MOD project.

Juliet Rec made a motion, 2<sup>nd</sup> by Dave Schauer to write off an uncollectable balance of \$5818.00. U.

Juliet rec made a motion, 2<sup>nd</sup> by Dave Schauer to change the personnel policy to add:

## **Authority to Effect Personnel Changes**

Authority to appoint, promote, reassign, demote, and separate personnel shall be vested in the Executive Director, with the exception of the position of the Executive Director. The board has the authority to hire, suspend or terminate the Executive Director. U.

Frank Harper made a motion,  $2^{nd}$  by Dave Schauer to approve the Reasonable Accommodation policy. U.

Meeting adjourned at 9:15 AM.

Respectfully submitted, Diane Drinan, PHM Executive Director Secretary Ex-officio