

The Georgetown Housing Authority met in Regular Session on Wednesday October 11, 2017. The meeting was called to order at 3:15 by Frank Harper.

Roll call:

Frank Harper, Dave Schauer and Phil Cardoza

Absent; Juliette Rec

The minutes of the September 13th meeting were accepted.

Unfinished Business:

The 667 waitlist has 77 applicants, 30 non-elderly, 3 emergencies, 3 transfers and 47 elderly.

The 705 waitlist has 14 applicants, 0 emergencies.

We had 1 move in for September. We currently have 2 vacancies, 1 unit is offline for modernization.

92 work orders were completed in September at 667, 13 were urgent. There are currently 9 open.

8 work orders were completed for 705, 1 was urgent. There is currently 0 open.

Harper made a motion, 2nd by Cardoza to approve change order #3 & #4 for project #105032, ADA ramp. U.

Harper made a motion, 2nd by Schauer to approve the certificate of final completion for project #105032. U.

Harper made a motion, 2nd by Cardoza to approve change order #3 for project # 105030, heat pumps. U.

New Business:

We had a performance management review in September.

Harper made a motion, 2nd by Cardoza to approve the occupancy policy. U.

Harper made a motion, 2nd by Schauer to approve the maternity policy. U.

Schauer made a motion, 2nd by Cardoza to retain all board members in their current position. U.

Meeting adjourned at 3:35.

Respectfully submitted,
Diane Drinan, PHM
Executive Director
Secretary Ex-officio